

# LONG BEACH WOMEN'S SOCCER LEAGUE

## BYLAWS

### ARTICLE I

#### NAME

The name of this organization shall be the "Long Beach Women's Soccer League", hereinafter referred to as LBWSL.

### ARTICLE II

#### PURPOSE

The purpose of this league shall be to develop amateur women's soccer in a friendly and recreational sense of competition between women in general, disregarding race, age, religion and / or skill level.

### ARTICLE III

#### GOVERNING STRUCTURE

The governing structure of the LBWSL shall consist of an Executive Board, a Team Representative Board and the General Membership. All members of the governing structure shall be registered members of LBWSL.

#### A. THE EXECUTIVE BOARD

1. Subject to any limitations in these bylaws relating to actions requiring General Membership or Team Representative approval and subject to the duties of the Executive Board members as prescribed by these bylaws.
2. The business and affairs of LBWSL shall be managed, and all LBWSL powers shall be exercised by or under the direction of the Executive Board. Without prejudice to these general powers, but subject to the same limitations, it is declared that the Executive Board shall have the following powers:
  - To conduct, manage and control the affairs and business of LBWSL and to make such rules and regulations that are not inconsistent with law, or with the bylaws, as it may deem best.
  - To manage, in the manner it may deem best, all funds and property received, acquired, or earned by the LBWSL and to distribute or dispense the same.

#### B. EXECUTIVE OFFICES

1. **PRESIDENT:** The President shall preside at all Executive Board, Team Representative and Annual meetings and shall perform such duties that ordinarily pertain to this office (i.e. meeting agendas). She shall also designate any such committee duties. The President shall have the authority to call special Executive Board or membership meetings, setting forth such purpose, place and time with at least ten (10) days notice before said meeting. The President shall oversee and organize the nominations for the new Executive Board members, organize the voting agenda for the Annual meeting and present typed agendas to all general membership at the Annual meeting. She shall also be responsible for tracking the residency status of the league. The President shall vote only in the case of a tie, without prejudice, and in the best interest of the league.
2. **VICE PRESIDENT:** Shall preside in the President's absence, and carry all responsibilities given to her by the President. She shall maintain a binder provided by LBWSL, divided into a minimum of the following sections, but not limited to: contact names and phone numbers, tournament schedules listing LBWSL teams that are participating, league schedules, fees and permits. She shall prepare the season league schedule providing final copy to all Executive Board Members and Team Representatives no later than 2 weeks prior to the start of the fall and spring seasons. She shall obtain all necessary field permits and confirm all facility fees each season from the City of Long Beach Park and Recreation Department. She shall provide a fee schedule to the Treasurer each season outlying all fees owed for permits and facilities. She shall be responsible for organizing and scheduling of all referees within each division and dealing with any issues pertaining to referees and their scheduling. She shall also collect the line-up cards each week, prepare a referee report, and mail or fax said copies to the Head of Referees. The line-up cards are to be delivered to the Registrar. She shall also be responsible for obtaining a fee schedule each fall and spring season for referee fees and provide it to the Treasurer. She shall be responsible for maintaining a binder provided by LBWSL divided into a minimum of the following sections, but not limited to: contact names and phone numbers, Referee comments, Line-up card copies, and conflicts/issues.

3. **SECRETARY:** Shall be responsible for all league correspondence and shall keep an accurate recording of all meetings outlining date and time of meeting, people in attendance, and all issues discussed and voted on during the meeting. All meeting minutes shall be maintained in a permanent binder provided by LBWSL. All minutes shall be kept on file with the league for two (2) years. The binder shall also contain the following but is not limited to: Bylaws of the league, attendance sheets, treasury reports, registrar reports, disciplinary forms and any league correspondence. The minutes of the meeting must be typed and distributed via email to all Executive Board members within ten (10) days after the meeting for review. Executive Board members must review and within three (3) days, email back any corrections or a confirmation that all information listed is correct. The Secretary then has three (3) days to make corrections and redistribute to the Executive Board and all Team Representatives via email. In the event that an Executive Board member or Team Representative does not have email, the minutes and any league correspondence shall be distributed via U.S. mail or hand delivered at the games. All league minutes shall be available to any league member who so requests.
4. **TREASURER:** Shall be responsible for the accounting of the league treasury and monies. She shall be responsible for collection and distribution of all league dues and fees owed (i.e. fines for missed meetings, team dues and any other monies owed to LBWSL or paid out by the LBWSL). She shall provide a bi-monthly accounting of all league funds. She shall maintain a permanent binder provided to her from the LBWSL. All records shall be kept for two (2) years. The binder shall contain all of the following records but not limited to: team dues, fines owed to league, bank statements distributed by all financial institutions, all accounts payable with receipts and all accounts receivable. She shall also prepare a seasonal budget to be reviewed and approved by the Executive Board. The report shall be provided one (1) month prior to the beginning date of the team registration period for each new season. All financial reports shall be provided to each team representative or league member upon request.
5. **REGISTRAR:** Shall be responsible for overseeing all registration of all teams (except her own team). She shall verify team age averages, and maintain a spreadsheet of all Under-30 league players and their playing status. An Official Team Roster spreadsheet will be provided to each Team Representative via email to fill out and return via email. In the event that a Team Representative does not have email, the information will be provided to them via U.S. mail. The Official Team Roster will include date, team name, team color, player names, CSA number, address, phone number, date of birth and resident status. She shall also maintain a league registration binder that is provided by the LBWSL that shall contain the following but not limited to: Official Team Rosters that includes team's age average, a copy of each player's Photo Identification (i.e. Driver's License, Passport, CA Identification Card, etc.), Current Division Standings and a current CSA team roster. The Registrar is also responsible for keeping the standings of each team that is to be distributed weekly to all Executive Board members and Team Representatives via email or US mail. A standings report shall also be distributed at all League representative meetings. She shall be responsible for distributing an end of the season league standing report no later than two (2) weeks after the end of the normal playing season to all Executive Board and Team Representatives at the end of the year league meeting. In the event that there is not an end of the year meeting, she shall distribute standings via email or US mail.
6. **EQUIPMENT MANAGER:** Shall be responsible for dispersion, collection and storing of all league equipment. She shall keep a binder provided by LBWSL that contains but not limited to: an inventory of all league equipment, date any equipment was borrowed and by whom. She shall keep track of supplies and equipment needed for maintenance of the fields (i.e. field marking paint, new flags etc.) She is responsible for making sure that the field is marked bi-monthly or as needed to play. The Executive Board shall appoint this position. The Equipment Manager should live within 5-10 minutes from the playing fields.
7. **PUBLIC RELATIONS CHAIRMAN:** Shall be responsible for promotion of the LBWSL and any events held by LBWSL. She shall be responsible for placing any advertising needed by the league. She shall be responsible for checking the league's email address for any correspondence and notifying appropriate Executive Board Members. She shall be responsible for keeping a master list of new players looking for teams, incoming calls re: LBWSL, maintaining and updating the LBWSL web page. The master player list shall be distributed as the list is updated via email to all Executive Board members and Team Representatives. In the event that an Executive Board member or Team Representative does not have email, the information will be distributed via U.S. mail or hand delivered at the game. She shall also be responsible for maintaining a binder provided by the league that contains but is not limited to the following: names and contact numbers for all media relations (i.e. newspapers), list of new players, log of incoming calls re: LBWSL, and information on any upcoming events (i.e. tournaments).
8. **DISCIPLINARY CHAIRMAN:** Shall be chaired by the secretary or treasurer.

#### **C. ELECTION OF BOARD MEMBERS**

1. Positions on the Executive Board shall be filled by a majority vote of the General Membership. Election of the Executive Board shall take place at the league's annual meeting at the end of each spring season.
2. Nominations for positions on the Executive Board need to be to the President one (1) week prior to the last league meeting. This deadline shall be announced to all General Membership, so that they can provide any nominations. The president shall prepare a voting agenda that is to be distributed to all Executive Board Members and Team Representatives one (1) week prior to the annual meeting. The agenda shall be on hand and distributed to the General Membership at the annual meeting.

3. The term of office shall be for one (1) year from the date of election. This does not preclude an officer serving more than one term in office. No more than two (2) members from any one team shall serve on the Executive Board at the same time. The President and Vice President shall not be from the same team.
  4. The newly elected Executive Board Members will not officially take office until after the last official league game of the current spring season and the end of the year league meeting.
  5. Vacancies on the Board of elected officers shall be filled by presidential appointment, subject to Board approval.
- D. TEAM REPRESENTATIVES:** Shall be selected by their individual teams and are responsible for attending all league meetings. They have one vote on all issues presented at league meetings. A Team Representative may serve as a Team Representative for more than one team. Team Representatives are responsible for the following:
1. Team's player registration through the CSA.
  2. Collection of dues from team members and paying all fees, fines and deposits for the LBWSL to the Treasurer. She shall also be responsible for collecting and paying any and all CSA fees owed by her team (i.e. player card fees, drop fees).
  3. Completing and returning the Official Team Roster form provided by the LBWSL Registrar. The roster is to be returned to the Registrar via email. In the event that a Team Representative does not have email, they can send the information via U.S. mail to the Registrar. The roster is to be filled out completely with team name, player's names, CSA number, address, phone number, date of birth and resident status. It will also list the date it was updated and team colors.
  4. Responsible for providing a current LBWSL roster to the Registrar prior to the start of the first official league game. This should be sent via email to the Registrar. In the event that a Team Representative does not have email, a copy can be submitted via U.S. mail but must be received by the first official league game. It can also be hand delivered to the field and placed in the LBWSL net box on the day of the first official league game.
  5. Responsible for providing a CURRENT LBWSL roster as changes are made to the team. Changes must be submitted prior to the next league game. All changes are to be submitted to the Registrar and should be done via email or U.S. Mail. A copy of your CSA roster must be submitted to the registrar no later than one week after the LBWSL roster was submitted. Updated rosters must be dated to show the date that they were updated.
  6. She shall be responsible for filling out the line-up cards. The line-up card should match that of the team's official CSA roster. It should list players even if they are absent from the game. The Team Representative, or the person in charge if Team Representative is not present, must sign all cards. They should also fill out the comment section on the back of the card and return all completed cards to the LBWSL net box at the end of each game.
  7. Responsible for providing official CSA player's cards to the referees prior to each game.
  8. She shall be responsible for picking up league equipment (nets, flags, box, and ladder) when designated to do so for the day's games and return all equipment when designated to do so. All equipment shall be picked up and returned to the Equipment Manager or to the Men's League Equipment Manager when their equipment is used.
  9. She shall be in charge of filing any disciplinary forms to the Disciplinary Chairman.
  10. She is responsible for providing any nominations for the Executive Board elections to the President by all deadlines. She is also responsible for informing the Registrar when there is a change of Team Representatives.
  11. She shall disperse any league information, deadlines, flyers or any other LBWSL correspondence to her team members.
  12. No coach shall serve as a Team Representative.

## ARTICLE IV

### MEETINGS

#### **A. League Meetings**

1. There shall be league meetings consisting of the Executive Board and Team Representatives (or a designated substitute in the event the Team Representative is unable to attend the meeting). An elected Executive Board Member shall not serve as a team representative at the meeting. The league shall meet bi-monthly. Each team shall send one representative to the league meeting. A \$20.00 fine will be imposed on a team who does not have a Team Representative present. If fines are outstanding for two (2) weeks from the date of the missed meeting, a team shall forfeit all games from the start of the two (2) week period until all fines are paid in full. The team also loses their right to vote on all motions presented at league meetings until all fines are paid in full. All fines are to be paid to the LBWSL Treasurer. The league meeting shall be open to any interested General Member of the LBWSL, but each team shall only have one vote on any motions presented at the meeting.

## **B. Executive Board Meetings**

1. The Executive Board shall meet at the beginning of each fall and spring season. At the spring meeting, Executive Board Members leaving office shall pass on LBWSL binders to all newly elected Executive Board Members. The Registrar shall present the final official league standings report for the end of the fall and spring seasons. The Executive Board shall also meet one week after team deposits are due to begin planning for upcoming fall and spring season. President shall have the authority to call any Executive Board meeting, as she deems necessary. She shall give at least ten (10) days notice prior to the meeting.

## **C. Annual Meeting**

1. There shall be an Annual Meeting of all LBWSL General Membership at the end of the spring season. The purpose of this meeting is to vote for Executive Board Members, discuss amendments to the bylaws and to inform the General Membership of all upcoming fee and schedule deadlines for upcoming fall seasons. The vote for Executive Board Members shall be decided by a majority of those present at the meeting.
  - a) Each registered member of the LBWSL shall have one vote. General members shall be present at the time of the elections to vote. No absentee ballots will be accepted.
  - b) Election of the Executive Board shall be done on written ballot with the necessary majority of those present at the Annual Meeting. Nominees with the majority of the votes will hold the new office. In the case of a tie, a second vote shall be taken and no write-ins shall be accepted on the second ballot.
  - c) Written suggestions for amendments to the bylaws will be taken at the Annual Meeting. Amendments shall be reviewed by the Executive Board at the last official League Meeting and passed on to the new Executive Board and Team Representatives. If changes to the bylaws are required before the next regularly scheduled Annual Meeting, the Executive Board shall schedule an emergency by-law meeting. The changes proposed at this meeting must be approved in the same manner as specified in the bylaws for the Annual Meeting.

## **ARTICLE V**

### **TEAM FORMATIONS**

#### **A. All Teams and Players:**

1. Teams are required to maintain a percentage of Long Beach residents on their roster, the percentage is determined by the city of Long Beach Parks & Recreation Dept. Any team that cannot maintain that percentage will pay a higher team fee of \$50 more per season.
2. All players must be CSA registered.
3. All players must submit proof of Long Beach residency, documents are valid for 6 months.
4. All players must have a picture identification card that they are able to produce upon demand during usage of park facilities.
5. All players must sign the LBWSL Player Waiver and have on file with the registrar prior to their first game.

#### **B. Under-30 Division:** A player and team must meet all of the following regulations in order to play legally in the Under 30 Division:

1. A player must be 18 years of age or older to participate in the Under-30 Division.
2. The average age of the team shall be no less than twenty-seven (27.0) years. A player's playing age shall be determined as of December 31<sup>st</sup> of the current year.
3. The team's age average is computed by totaling all ages of the team's members and dividing that total by the number of players on the team.
4. If a team's age average drops below 27.0 at any point in the season, the team shall be ineligible to play and will forfeit all games from the time the infraction occurred until the team's age average is restored at 27.0 years of age. Teams may not cancel games due to age average infractions. Teams should play all regularly scheduled games, but they will count as a forfeited loss against the team in violation. **NO EXCEPTIONS.**

#### **B. Over-30 Division:** A player and team must meet all of the following regulations in order to play legally in the Over-30 Division:

1. A player **MUST** be 30 years or older to play in the Over-30 division.
2. A player in the Over-30 Division shall be permitted to also play on a team in the Under 30 Division within the same season.
3. There is no team age average to be computed in the Over-30 Division.
4. A team may registrar a player who is less than 30 years of age, **HOWEVER**, that player is not eligible to play until their 30<sup>th</sup> birthday. Any team allowing a player to play that is less than 30 years of age shall be ineligible to play and will forfeit all games from the time the infraction occurred until the player is removed from the official CSA roster or the player turns 30 years old.

### C. Team Registration Procedures

1. LBWSL shall issue a registration packet to each of the team representatives who have paid their team deposit prior to the start of the fall season and to new teams adding to the league in the spring. Each packet shall consist of specific team and player registration information and deadlines required for both the LBWSL and the CSA. Each packet shall contain the following: Official CSA Player Registration Form, Manager Application Form, Coach Application, LBWSL Official Team Roster Form, Schedule of Season Fees with due dates, Season Schedule indicating league start date, any holidays, map for picking up and returning LBWSL equipment, LBWSL Contact List, line-up cards, and a copy of the LBWSL Bylaws.
2. Any team desiring to participate in either the Under-30s or Over-30s divisions shall register at least 3 weeks prior to the start of a season.
3. All teams will be required to pay a non-refundable deposit to LBWSL, to secure a place in either the Under-30 or Over-30 Division. The deposit fee and the date in which they are due will be determined by LBWSL. **NO LATE DEPOSITS WILL BE ACCEPTED.** Deposits are to be paid in the form of a cashier's check, money order or personal check payable to LBWSL. All deposits are to be mailed or hand delivered to the Treasurer. This does not apply to teams that are joining the league for the first time. Teams may be added as long as field space is available and the Executive Board approves it.
4. All teams are required to have on file with the LBWSL Registrar a current team roster. They shall complete and return the LBWSL Official Roster provided by the LBWSL at the beginning of each fall and spring season. It shall include all player's CSA #, name, address, phone number, date of birth, age and resident status. All Under-30 team rosters shall have the team's age average listed on the roster. All rosters (CSA & LBWSL) are due by the start of the first official league game. All team rosters shall be submitted via email or US mail. A new roster shall be provided to the LBWSL Registrar as players are added or deleted from the team's roster. All rosters provided shall match the official CSA rosters for each season. If there is no team roster on file prior to the start of the first official league game, a team shall forfeit all games until the Registration Roster is submitted to the LBWSL Registrar. **NO EXCEPTIONS.** Every player listed on a team's roster must play at sometime during the season.
5. All players are required to show proof of age by having submitted a copy of a picture ID (driver's license, passport, DMV Identification card, etc.) to the LBWSL Registrar. These are to be submitted along with the LBWSL Official Roster and need to be on file prior to the start of the first official league game. Each player must sign a LBWSL player waiver and have it on file with the Registrar; this too is due prior to the start of the first game.
6. Each team must submit documentation of residency for all players claimed as a resident. Proof of residency shall include a copy of a State California driver's license, a State California identification card, or City of Long Beach utility bill. Proof of employment with in the city shall include pay stub or letter from employer (on letterhead) attesting to said person's main place of employment as being within Long Beach city limits. Any players lacking proof of residency must sign an affidavit avowing residency status.
7. All players are required to register through California Soccer Association, South (CSA). This consists of completing a CSA Registration Form signed by each individual player (CSA does not accept any registration form that is not an original copy). Each new player must also submit a passport size photo along with the CSA Registration Form. Each player shall pay the required registration fee imposed by the CSA.
8. Each player is required to have a current season playing card issued by the CSA. **NO EXCEPTIONS.** All information must be current (**NO XEROX COPIES** are accepted), player's name and team name. **CHECK THIS INFORMATION PRIOR TO LEAVING CSA.** All players' cards must be presented before each game before a player can take the field for a game.
9. A Manager/President Application must be completed and be on file with the CSA. Each application is valid for the fall season through the spring season of the following year. This form shall be filed at the beginning of the fall season or the spring season if a team is new to the league. Only the person listed shall have the authority to handle any registration issues through the CSA. This includes adding and dropping players and obtaining official copies of the team's CSA roster. If there is a change of Team Representative from the fall to spring season, a written and signed letter must be obtained from the Team Representative stepping down. This letter is to be submitted with a new CSA Manager/President Form to indicate all changes in Team Representatives. CSA will not allow any registration changes to occur unless the person making the changes is the CURRENT person listed on the CSA Manager/President Form. In order to make changes to a player card or to drop a player, you must have the player's card. CSA does not permit any changes without a player's ID card. If you have misplaced or lost a player's ID card, you must obtain a letter from the League President or Vice President indicating the situation.
10. If a team has a coach, they are required to complete and sign a Coach's Application that is to be submitted to the CSA. They shall provide 2 current photographs to obtain an identification card as well as pay any fees imposed by the CSA. Each team must pay a registration fee for a coach whether you have a coach or not.
11. If a player changes teams between seasons (she is not allowed to change teams during a season—see #12 below), she shall acquire a new CSA player card reflecting the new team she is now playing for and shall be responsible for any CSA fees. In order for CSA to make any changes, you must obtain a letter from the League President or Vice President indicating there is to be a change.

12. There shall be no transferring of players from one team to another during the season except in cases of extenuating circumstances, which must be approved by the Executive Board Members. All requests must be done in writing stating the current team, team wanting to transfer to, and all reasons for wanting to transfer. All requests shall be submitted to the President.
13. A team shall consist of not less than thirteen (13) players nor more than twenty-two (22). If a team's registered roster drops below 13 after the deadline for registration, they may add enough players to bring the total up to thirteen (13) at any time.
14. All new players must be registered through the CSA by the Thursday before the first game in which they participate. They must also have a valid player card and have a copy of a valid picture ID and have a signed copy of the LBWSL Player Waiver on file with LBWSL prior to participating.
15. The last day to add new players will be scheduled on or before the season midpoint. The cut-off date does not apply to the teams with less than 13 players.

**D. Ineligible Players**

1. Teams who play any game with an ineligible player will forfeit any games played with an ineligible player.
2. If the eligibility of any player is questioned at game time, the Captain of the opposing team will record the question with the referee who will make a notation on the line-up card of the team in question. In addition, the opposing team must also request verification of the eligibility of the player in question by submitting a formal request. All formal inquires are to be made in writing to the Registrar or other league Executive Board Member no later than 48 hours after the date of the game in which the player was questioned.

**ARTICLE VI**

**COMPETITION RULES AND REGULATIONS**

All LBWSL games shall be played under FIFA regulations except for the changes noted in the Rules and Regulations.

**A. TIME OF PLAY**

All games shall be two (2) forty-five (45) minutes halves with a 10-minute half time. All games are to start on the scheduled start time. The referees are instructed to start the clock even if the teams are not ready to play. This is to ensure that all games run on schedule.

**B. SUBSTITUTIONS**

Free substitutions shall be allowed a team if they have possession of the ball on **any stoppage of play**. If the team having possession of the ball elects to substitute, the other team may also substitute. Substitutions may also occur at the following times:

1. Prior to a throw in.
2. Prior to a goal kick for either team.
3. After a goal by either team.
4. After an injury to a player, when the referee has stopped the play. Only the injured player may be substituted.
  - a) If a coach must enter the field to assist or check an injured player, that player must be replaced and must leave the field of play until the next opportunity to substitute. EXCEPTION: if the injured player is the goalkeeper or the eleventh (11<sup>th</sup>) player and the team would have to play short, then the injured player may stay on the field and continue to play.
5. During half time by either team.
6. A cautioned player (yellow card) must be substituted at the time the card is issued and may return on the next opportunity to substitute on either team, and in the case of injury to either team.
7. There is NO SUBSTITUTION for a player who receives a red card. The team must play short by a player.

**C. REFEREES**

All Referees shall be provided by the LBWSL.

1. Each team shall be responsible for half (1/2) of the referee fees as designated by the LBWSL and the Long Beach Referee Association.
2. The referees shall maintain strict control of the game and enforce all standing laws of both FIFA and LBWSL. All decisions of the Referee are final on the field.
3. The Referee's judgment shall not be open for question or comment during a game, and are not open to any protest after the game. All issues may be addressed with the Referee after the game by the team's captains. If formal complaints are necessary, make all notations on the comment section on the backside of the line-up card. The Head of the Referees will review issues. If any formal complaints are to be filed, they shall be done so in writing and submitted to the Disciplinary Chairman for review.
4. Valid Player ID cards, a completed line-up card with the names and numbers of all players will be given to the referee prior to the beginning of all games. Line-up cards shall list ALL registered CSA players on your current roster. Any player not in possession of a valid player ID card will not be allowed to play. NO EXCEPTIONS. Fees are due to the Referee prior to the start of all games.

5. The Referees and/or the Long Beach Dept. of Parks and Recreation office are the only authorized personnel to cancel a game based on the playing conditions. The Vice President of Scheduling shall reschedule any games canceled due to weather.

#### **D. EQUIPMENT**

1. The home team is responsible for picking up or returning the game equipment from the Equipment Manager. The home team of the first game of the day is responsible for picking up the equipment. Both teams playing the first game are responsible for putting up the nets. The home team for the last scheduled game of the day is responsible for returning all of the equipment to the Equipment Manager or the proper location. Both teams scheduled for the last game of the day are responsible for taking down the nets. This includes nets, stakes, corner flags, and ladder. The home team must also provide a size five (5) game ball.

#### **E. COACHES**

1. Coaches may participate in POSITIVE coaching, which instructs and encourages players during a game. Negative or abusive comments made by a coach that is directed towards a player, referee or spectator shall not be tolerated. At the discretion of the Referee, he shall issue a yellow or red card for any such misconduct of a coach. All formal complaints regarding a coach's conduct shall be submitted in writing to the Disciplinary Chairman within forty-eight (48) hours after the incident has occurred.

#### **F. FORFEITS**

1. A team fielding less than seven (7) players shall forfeit by a score of 1-0 and shall be responsible for the total referee fees. The opposing team shall be considered the winner and shall receive two (2) points for the game.
2. If valid CSA Player ID cards are not available within a 10-minute grace period allowed by the referee, games are considered a forfeit, with the team in violation responsible for the total amount owed to the Referees. The opposing team shall be considered the winner and shall receive two (2) points for the game.
3. If neither team can field a team, the Vice President of Scheduling shall reschedule the game. Each team is responsible for half of the referee fees at the time of the cancellation of the game.
4. If less than forty-eight (48) hours notice for a cancellation of a game is given to the Vice President of Scheduling, the team canceling shall forfeit the game by a score of 1-0 and shall be responsible for the total referee fees. The opposing team shall be considered the winner and receive two (2) points for the game.
5. A team shall forfeit games for any unpaid monies owed to the LBWSL. Forfeits begin after the "grace" periods for monies owed have expired. Teams will continue to forfeit all games until all monies are paid in full to the LBWSL Treasurer.
6. Team shall forfeit all games where an illegal player participated in games.
7. Teams shall forfeit all games when their age average drops below 27.0 years of age. They will continue to forfeit games until the age average is restored to 27.0 years of age.
8. If a team does not have an Official Roster on file with the LBWSL Registrar prior to the start of the first official league game, the team will forfeit all games until the roster is received.

#### **G. RAINOUTS**

1. The Long Beach Park and Recreation Department holds all authority for using the fields. Depending on weather and field conditions, the city may cancel all games one (1) day prior to or on the morning of any scheduled game.
2. The Vice President of Scheduling shall contact the City of Long Beach Parks and Recreation Department the day prior to any scheduled games to determine if the league is permitted to play on that rainy day. The Vice President shall contact all Team Representatives via email or by phone to inform them of any rainouts.
3. If any games are rained out, the Vice President of Referees will contact the Head of Referees to inform him of the cancellation.
4. If games are canceled on the scheduled game day prior to referees reaching the field, then LBWSL is not responsible for any referee fees.
5. If games are cancelled on the scheduled game day, and referees are at the field then the LBWSL is responsible for one-half of the first games referee fees. The Vice President of Referees shall contact the LBWSL Treasurer and request monies to pay any financial obligations the league may have for cancelled games. All monies need to be sent to the Head of Referees. (see referee contract)
6. The President and the Vice President shall work together to re-schedule all cancelled games. They shall inform all Team Representatives via email or phone of any scheduled changes.
7. Extra registration fees will be collected in the fall and spring season to help cover the fees owed for rainout games. The LBWSL Executive Board shall determine the amount each season.

#### **H. SCHEDULE**

1. The game schedule can be modified during the season if there is a majority vote of the President, Vice-President, Registrar, and the Team Representatives of the teams involved in the schedule change. Any change to the game schedule must be made at least 4 days (96 hours) before game time.

## **I. UNIFORMS**

1. Each team member is required to wear a complete and matching uniform consisting of a jersey with a number, shorts, and socks. Numbered jerseys must match those listed on the line-up card. No two (2) players may play with the same number. Each team member must wear the same color jersey, and should have the same color shorts and socks. The goalkeeper shall wear a distinctly different shirt from both teams to easily identify her.
2. Team colors (jersey, shorts, socks) will be reported to the LBWSL Registrar on the Official Team Roster Form. Any new team entering the LBWSL, or any team wishing to change their uniforms, must make a request with the Registrar and receive approval.
3. Shin guards must be worn. NO EXCEPTIONS. They must be completely covered during the game at all times. All metal knee braces must be covered at all times during the game.
4. No jewelry shall be worn during the game. In the event that jewelry cannot be removed, it must be covered with tape.
5. If a team wishes to protest non-conforming uniforms, the Team Representative must make the protest to the referee. Team Representatives must request that the referee make a notation on the line-up card prior to the start of the game, or in the case of a player arriving late, at the time the player enters the field of play.

## **J. STANDINGS**

1. Each team shall receive two (2) points for a win.
2. Each team shall receive one (1) point for a tie.
3. Each team shall receive zero (0) points for a loss.
4. Points shall be accumulated and tallied by the LBWSL Registrar for each week of league games that are played.
5. Games that are forfeited by one team, the opposing team shall be considered the winner and will receive two (2) points for a win.
6. Games that are cancelled by mutual agreement between teams and are not rescheduled will count as a tie. Each team will receive one (1) point for a tie.
7. If at the end of the season, teams that have equal number of points, the standings shall be determined in the following manner:
  - a) Evaluate head-to-head competition between each other. The team with the better head-to-head record will be considered the winner.
  - b) Calculate the total goal differential between each team. The team with the least goals against will be considered the winner.
  - c) Calculate the total goals scored against each team for the season. The team with the least goals against will be considered the winner.
  - d) Evaluate performance verses common opponents next in standing. According to known standings, the first place team is worth 10 pts., the second place team is worth 9 pts., and so on. If a team has beaten the first place team, then they receive 10 pts. if they have beaten the second place team, they receive 9 pts. and so on.
  - e) If a tie still exists, the teams shall be considered equal in standing. The Executive Board shall have the authority to require that a tiebreaker game be played between the two teams. In the event that a game is to be played, the game cannot end in a tie. If tied at the end of regulation play, the following sequence shall occur:
    - 1) Sudden Death consisting of two (2) 10-minute overtimes.
    - 2) Five penalty kicks, alternating.
    - 3) One penalty kick, alternating.
8. If the Executive Board decides that a tiebreaker is not required, then the teams shall share the league title for the season.
9. Teams who win their division for the first time shall receive a LBWSL Championship T-shirt. If a team wins their division for the second consecutive season, they shall receive a voucher worth \$200.00 that may only be used towards their team's next season registration fees.

## **K. YELLOW CARDS**

1. A player who receives a yellow card must leave the field of play and may be substituted by a teammate. She may substitute back in at the next available substitution. If the goalkeeper receives a yellow card, she does not leave have to leave the field, but a player from her team must leave the field.
2. In accordance with FIFA rules, two (2) yellow cards issued to the same player in one game is equivalent to one non-violent red card and is subject to the same disciplinary actions.
3. The accumulation of three (3) yellow cards to the same one (1) player is equivalent to one non-violent red card and shall be disciplined as such.
4. The accumulation of yellow cards will stop at the end of each season.

## **L. RED CARDS (NON-VIOLENT)**

1. A red-carded coach must leave the grounds.
2. A red-carded player must leave the field of play and cannot be substituted.
3. A red-carded player or coach shall be excluded from the next played game.

**M. RED CARDS (VIOLENT)**

1. A player who receives a violent red card must leave the field of play and cannot be substituted.
2. A player or coach who receives a violent red card will be excluded from the next two (2) played games.
3. A player or coach who receives a violent red card will be placed on probation for the remainder of the season.
4. A player or coach who receives a violent red card shall pay a fine in the amount of \$20.00 to league. A player has a two (2) week grace period to pay the fine. If the fine is not paid by the end of the two-week period, the player is ineligible to play until all fines are paid in full. Any team playing with an ineligible player will forfeit any games the player has paid.

**N. MISCELLANEOUS**

1. Slide tackling shall be allowed as legal by FIFA rules in the Under-30 Division. Slide tackling is NOT allowed in the Over-30 Division (The goalie is allowed to slide in an attempt to gain control of the ball).
2. Slide Tackling is defined as a maneuver in which one or both feet slide on the ground in an attempt to tackle the ball which is in the possession of an opponent).
3. A player may protect her chest by folding her arms across the chest, but she must make no attempt to play the ball with her arms.
4. The goalkeeper is to be protected. A player may not move with the goalkeeper if she is attempting to clear the ball. The goalkeeper may not be charged if she has possession of the ball.

**DISCIPLINARY COMMITTEE**

- A. The Disciplinary Committee shall be a standing committee whose responsibility it is to review and decide appropriate action regarding: game procedure, unsportsmanlike conduct, red and yellow card issuance and formal protests of a LBWSL regularly scheduled game.
- B. The committee shall be made up of one representative from each team, and chaired by the elected Chairperson. The team representative and the disciplinary representative cannot be the same person. No board member can serve on the Disciplinary Committee. The President of the league may attend meetings as an ex-officio member.
- C. All action taken by the committee shall be governed by the Disciplinary Guidelines of the LBWSL. These guidelines will be reviewed by the committee and ratified by the Board at their first meeting. These guidelines will apply to all players and coaches of LBWSL.
- D. A penalty, if deemed appropriate by the committee, will be determined by a majority vote of a quorum of the committee. A quorum shall be 50% plus 1 representative on the committee. The decisions of the committee shall be final.

Amended: May 2004